

# ***Yahweh's Vineyard of Refuge***

## ***Policy and Procedure***

Yahweh's Vineyard of Refuge has a zero tolerance policy for drug/alcohol use on or off Y.V.R. property.

All residents must be willing to submit to drug urine testing and/or alcohol breath testing as Y.V.R. staff deems necessary. Also random tests will be given periodically.

Any client suspected of being under the influence of drugs or alcohol will be tested on the spot.

A urine/drug test will be given upon return to Y.V.R. property after an overnight or extended stay away from the premises.

The cost of the drug test is \$22.00 and is paid by the client. There is no cost to the client for alcohol/breath testing.

All clients are required to pay a weekly maintenance fee (see program description) All rent and program fees will be paid every week upon attainment of employment. All clients must attend weekly Sabbath services with us (During Phase 1) or with another Sabbath keeping group (After Phase 1).

Clients will attend Wednesday night bible study and all clients will complete and turn in one (1) correspondence course per week. This course is to be turned in before the opening of Sabbath on Friday and at that time you will pick up your next lesson.

There are set curfews for all residents and they are strictly enforced. The first four (4) months are critical to your success! Certain rules are necessary for your protection and for the protection of the community.

During this time we will be assessing your needs and helping you to reintegrate back into society.

Within the first four (4) months, you may not spend anytime overnight away from Y.V.R. property.

After four (4) months, you may request to spend one (1) weekend a month with family. Requests must be made seven (7) days before expected departure. If you are behind on program fees, you will not be granted a pass.

Unless you work nights, all residents are required to be awake for breakfast and prayer at 7:00 AM. THIS IS NOT A FLOPHOUSE! All clients are expected to be about their business from that moment on.

You must keep your living area clean at all times. This includes making your bed and cleaning up after yourself in general, making sure that all lights and appliances are turned off when not in use. If you can't keep your area clean, you may be asked to leave.

Personal living areas will be inspected on a daily basis for cleanliness and contraband and to make sure that clients are abiding by the rules set forth by Y.V.R.

You are required to provide a minimum of two (2) hours per week to help with the maintenance and upkeep of Y.V.R. property. This does not include normal household duties.

Every week you will turn in a maintenance upkeep slip to be signed off by staff.

You may have permission to use the kitchen facilities for extra meals etc., but you must have permission from Melissa. It is HER kitchen and MUST BE KEPT CLEAN at all times. Do not bring any unclean food onto Y.V.R. property.

If you leave Y.V.R. property for any reason, you have (24) hours to remove your property. A staff member must be present when this happens.

After (24) hours we are no longer responsible for your property and it will be disposed accordingly.

If you are placed on restriction, you will only be allowed to leave the house for work and Sabbath services.

You may be placed on restriction for the violation of any of the above rules. Violation of these or any other Y.V.R. rules is cause for dismissal from the Y.V.R. aftercare program.

Client Print \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

Staff Print \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_

Witteness \_\_\_\_\_ Sign \_\_\_\_\_ Date \_\_\_\_\_